

THE CROUCH HARBOUR AUTHORITY

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Date 13th May 2020

Mr J Barke
Managing Director
Boats Limited
Wallasea Island
Rochford
Essex SS4 2HF

Dear James

Thank you for your information regarding Essex Marina having taken on a dealership with Kawasaki for the sale of jet skis. We are slightly concerned at the short notice to agree procedures. A longer notice period would have been to our mutual benefit. We could have benefitted from both the opportunity to discuss your aims, look at the most practical and best way forward to enable you to test run these vessels.

However, I have been discussing the matter with the Authority Chairman in order to expedite a solution to enable you to use the River for testing purposes this coming weekend without purchasing licences for each craft.

If we are, in principle, able to come to a speedy agreement and you can provide the relevant information the matter can be addresses at a scheduled virtual meeting of all Crouch Authority Members on Wednesday 13th May for their comment and hopefully approval.

So as to avoid conflict with current CHA policy we would be reluctant to have transferable Harbour Dues Licences.

We would therefore suggest entering into a formal bespoke agreement with you on this matter.

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Mr J Barke
Boats Limited

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As an initial rough outline, we therefore propose the following:

- Essex Marina to purchase 2 licences per annum from the CHA at a cost of £500 per licence.
- A wearable (badge or similar) should be provided by Essex Marina to correspond with these licences and be worn at all time by those operating/testing new jet skis.
- Any testing/demonstration of the new jet skis to take place down river (not upriver) to the East of No3 Fairway buoy beyond the 8 knot speed limit. Transit to this area to take place through the Burnham Fairway, not through the moorings situated adjacent to Burnham Town Quayside. Byelaws in regard to speed and wash be observed both to and from testing site.
- In line with all CHA jet ski licences Essex Marina would be required to provide copies of suitable and appropriate insurance documents and qualifications for the personnel who will be operating the jet skis.
- That Essex Marina submit a copy of their Risk Assessment and Standing Orders for this new venture including any current work-place guidelines relating to Covid-19 restrictions for distancing and safety in the working environment.
- That on the sale of any jet ski the new owner is provided with information regarding regulations and licensing of this type of craft if it is to be used within the CHA district.
- The agreement if acceptable is initially for 12 months to be reviewed and amended if necessary at the end of this period.
- The licences would be subjected to annual increase in line with CHA tariffs.

We would appreciate an initial response and any further information you can provide or consider may be of relevance or of interest so that the matter can be processed as soon as possible on your behalf.

Yours sincerely

Susan

**CAPTAIN SUSAN HARRISON MNM
HARBOUR MASTER**

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